

FIG. 1

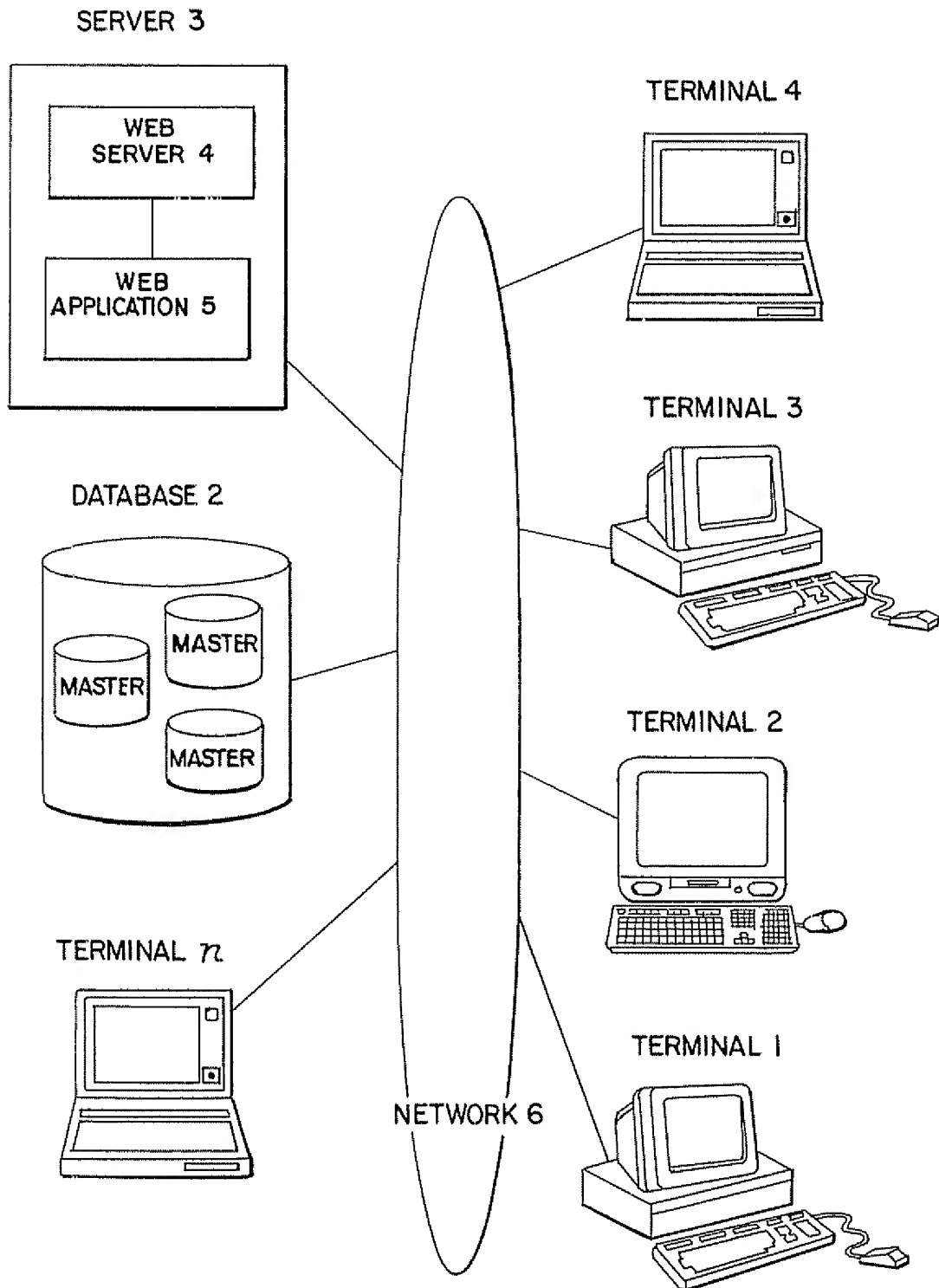


FIG.2

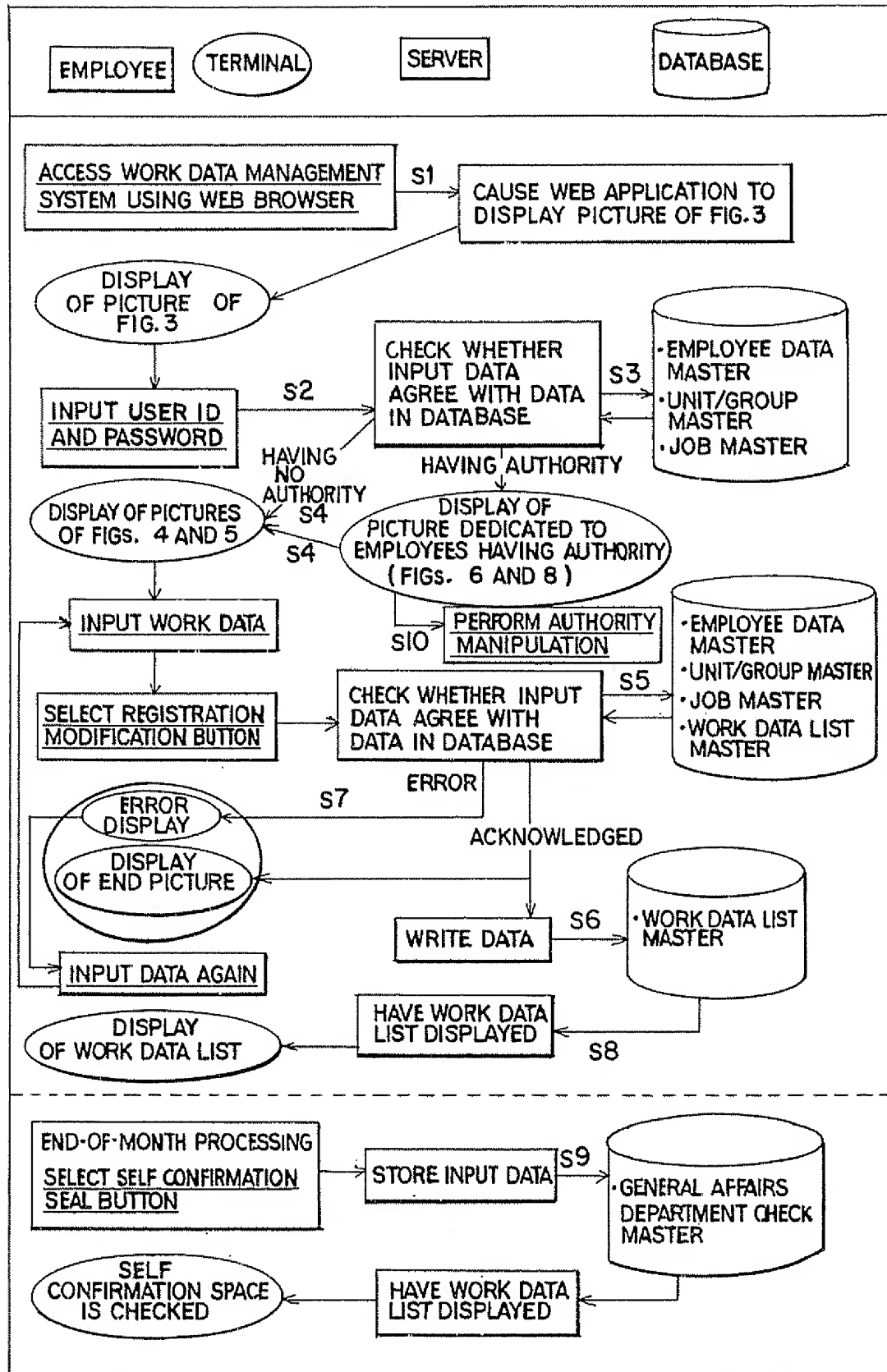


FIG.3

SEL WORK CARD SYSTEM

PLEASE LOG ON BY INPUTTING A USER ID AND A PASSWORD.

USER ID:	<input type="text"/>
PASSWORD:	<input type="text"/>
LOG ON	PASSWORD CHANGE

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FIG.4

SELECTION OF MONTH
OF DATA INPUT

SEL WORK CARD		
2000 YEAR THIS MONTH IS DECEMBER.		
<input type="radio"/> JAN.	<input type="radio"/> FEB.	<input type="radio"/> MAR.
<input type="radio"/> APR.	<input type="radio"/> MAY.	<input type="radio"/> JUN.
<input type="radio"/> JUL.	<input type="radio"/> AUG.	<input checked="" type="radio"/> SEPT.
<input type="radio"/> OCT.	<input type="radio"/> NOV.	<input type="radio"/> DEC.

WORK CARD DISPLAY	SELF CONFIRMATION SEAL
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CONFIRMATION OF SUBSTITUTE ATTENDANCE
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REPLACEMENT SHEET

FIG.5

DATA INPUT			
WORK DATA INPUT			
YEAR/MONTH/DAY	2001	YEAR 01	MONTH 26
DATE (FRIDAY)			
WORK FORM	<input checked="" type="radio"/> REGULAR <input type="radio"/> SHIFT <input type="radio"/> SUBSTITUTE <input type="radio"/> HOLIDAY		
WORKING HOURS	START TIME	END TIME	TOTAL REST TIME
		17:45 ~ 20.00	00:15 ▼
CALCULATION OF REGULAR TIME		[] EXCEPT FOR REST TIME	
MIDNIGHT REST	START TIME	END TIME	
SCHEDULE OF SUBSTITUTE HOLIDAY		UNUSED SUBSTITUTE HOLIDAY	SELECTION ▼
REGISTRATION MODIFICATION		INPUT CLEARANCE	DATA DELETION
APPLICATION ITEM INPUT			
ABSENCE	PAID HOLIDAY	SUBSTITUTE HOLIDAY	TEMPORARY LEAVE
LEAVE OF ABSENCE FROM DUTY		NURSING/CHILD-CARE LEAVE	
SPECIAL HOLIDAY	REASON FOR SPECIAL HOLIDAY SELECTION ▼	NUMBER OF DAYS CONFIRMATION SELECTION ▼	
SUBSTITUTE HOLIDAY		START TIME	END TIME
UNUSED SUBSTITUTE HOLIDAY			
SELECTION ▼			
REASON FOR APPLICATION			
REGISTRATION MODIFICATION		INPUT CLEARANCE	DATA DELETION

REPLACEMENT SHEET

FIG.6

<u>PICTURE OF PROCESSING SELECTION</u>	
FOR INPUT OF WORK DATA OF YOURSELF	FOR SUPERIOR AUTHORITY
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> WORK DATA INPUT PICTURE </div>	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> APPROVAL MANIPULATION PICTURE </div>
	2 (1)

FIG.7A

<u>SUPERIOR / LEADER CHECK PROCESSING</u>			
UNIT NAME: SALES DEP.			
YEAR	MONTH	EMPLOYEE NO.	EMPLOYEE NAME
<div style="border: 1px solid black; padding: 2px 10px;">2001</div>	<div style="border: 1px solid black; padding: 2px 10px;">1</div>	<div style="border: 1px solid black; padding: 2px 10px;"></div>	<div style="border: 1px solid black; padding: 2px 10px;">SELECTION ▼</div>
YEAR MONTH			
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> END-OF-MONTH APPROVAL AUTHORITY PROCESSING </div>		<div style="border: 1px solid black; padding: 5px; display: inline-block;"> WORK DATA LIST </div>	
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> APPROVAL AUTHORITY PROCESSING </div>		<div style="border: 1px solid black; padding: 5px; display: inline-block;"> LOCKING CANCELANON </div>	
LIST OF EMPLOYEES BELONGING TO UNIT (PERFORMANCE / NON-PERFORMANCE OF END-OF-MONTH PROCESSING MANIPULATION) 01/01 HANDOUTAI TARO SELF CONFIRMATION SEAL: STAMPED			

FIG.7B

<u>APPROVAL OF AUTHORITY PROCESSING</u>	
(1) { <div style="border: 1px solid black; padding: 5px; display: inline-block; margin-top: 10px;"> WORK DATA APPROVAL </div>	(2) { <div style="border: 1px solid black; padding: 5px; display: inline-block; margin-top: 10px;"> APPLICATION ITEM APPROVAL </div>
(3) { <div style="border: 1px solid black; padding: 5px; display: inline-block; margin-top: 10px;"> WORK DATA DISAPPROVAL </div>	(4) { <div style="border: 1px solid black; padding: 5px; display: inline-block; margin-top: 10px;"> APPLICATION ITEM DISAPPROVAL </div>

REPLACEMENT SHEET

FIG.8

<u>GENERAL AFFAIRS DEP. PROCESSING</u>	
UNIT:	GROUP:
<div>SELECTION ▼</div>	<div>SELECTION ▼</div>
<div>WORK DATA APPROVAL PROCESSING</div>	

FIG.9

<u>WORK DATA CHECK</u>	
UNIT:	
<div></div>	<div>YEAR</div>
<div></div>	<div>MONTH</div>
EMPLOYEE NO.	EMPLOYEE NAME
<div></div>	<div></div> ▼
<div>WORK DATA LIST REFERENCE</div>	
(1) <div>GENERAL AFFAIRS DEP. APPROVAL PROCESSING</div>	(2) <div>LOCKING CANCELATION</div>
<div>SUBSTITUTE ATTENDANCE REFERENCE</div>	(3) <div>FINAL LOCKING</div>
<div>SUBSTITUTE HOLIDAY REFERENCE</div>	

FIG. 10

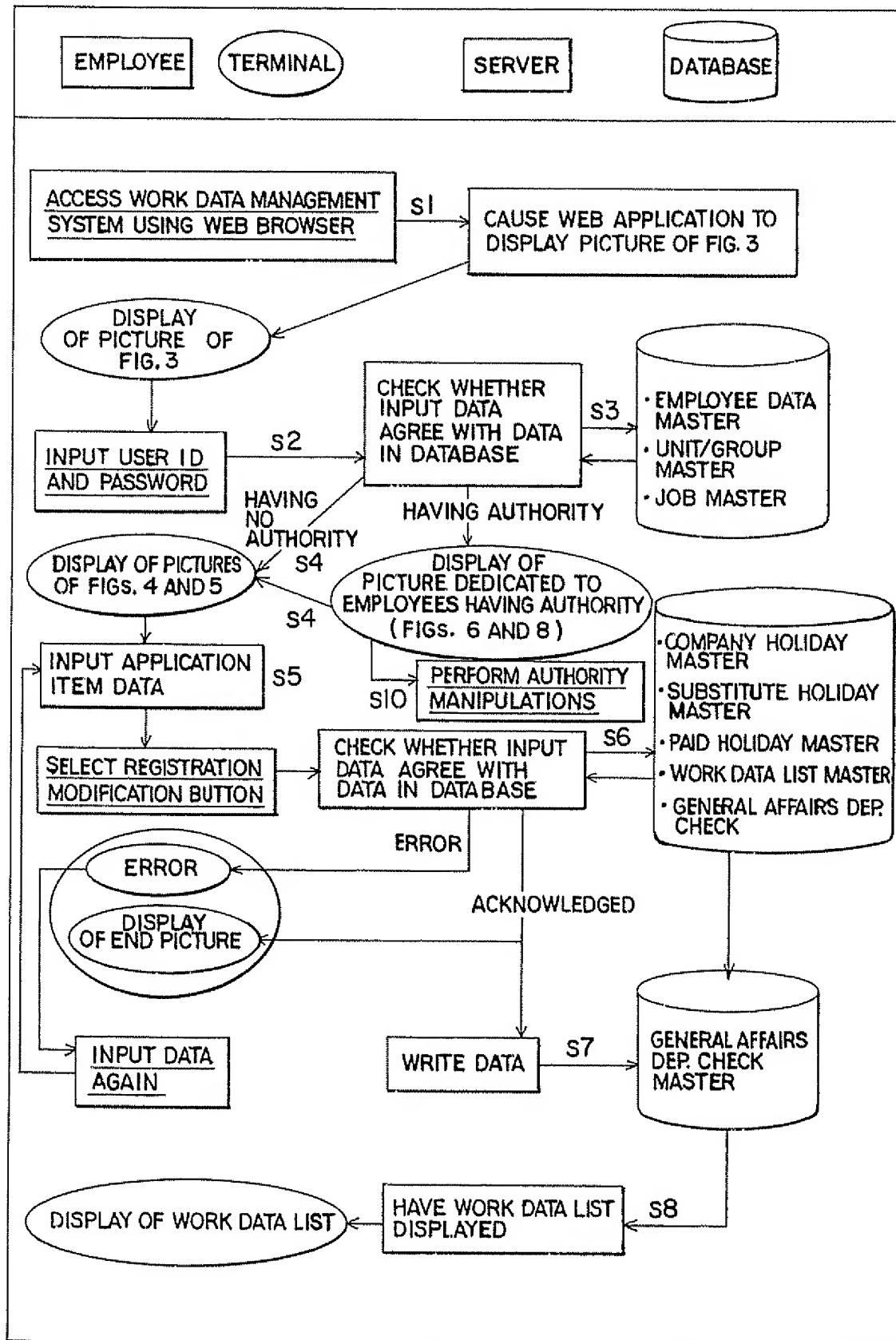


FIG. 11

EMPLOYEE NO.: 0000
UNIT NAME: SALES DEP.
EMPLOYEE NAME: HANDOUTAI TARO

DATE	HOLIDAY	WORK						
		START TIME	END TIME	REST	REST AT MIDNIGHT	SHIFT	SUBSTITUTE HOLIDAY	OVERTIME WORK
01		17:45	19:00	00:15				
02	HOL.							
03	HOL.							
04								
05								
06		17:45	21:00	00:15				
07								
08								
09	HOL.	09:00	15:00	00:45				
10	HOL.							